CMS After School Enrichment Program



Charlotte, NC 28208 Telephone: 980-343-5567 Fax: 980-343-3250 asep@cms.k12.nc.us Fall 2021-2022 On-line Registration

ASEP offers on-line registration for the 2021-2022 school

year. \$47 Family Registration Fee-payable on-line at time of on-line registration.

Log onto the website, www.cms.k12.nc.us Click on Departments, then ASEP. The link for the ASEP Registration form and on-line payment can be found under **Related Links Select the correct registration year. i.e. Fall 2021-2022**

On line you will find:

- ASEP Family Guidelines
- Fees/Payment Policy

Locations

- ASEP Calendar
- Discipline and Behavior Management Policy

Payment Information:

Payment Method-Online only: ACH Check, Credit or Debit. On-site payments no longer accepted

Important

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 Before & After School, Pre-K at select sites and Middle Schools-require a minimum enrollment of 24 <u>families</u> by August 1, 2021

To complete the registration form (one per child) you will need:

- Parent/Guardian Information-address and phone #'s
- Persons authorized to pick up child, emergency contacts and phone #'s
- Emergency Care Information: Doctor's name, address & phone number
- İnsurance information/Policy # (Required)
- Hospital Preference (must indicate the hospital name-Required)
- A list of Állergies, Special Needs or Restrictions-required or NA
- Parents may register their child at two locations <u>only</u> pending acceptance into a magnet program. Notify the ASEP by August 1st of your site preference
- Please Note: Your registration does not guarantee your child's participation in this program. The registration numbers for each site will determine which ASEP/BSC sites will open. A \$47 registration fee is due at the time of application. A minimum of 24 students is required per program in order to be considered for opening.
- Additional communication will be shared once it is determined which sites will open for the 2021-2022 school year.
- If a registration application is submitted after a site reaches capacity the parent will receive a confirmation number at the time of registration indicating their wait list status. The registration fee is not required of families on a waiting list and will be paid at the time of enrollment.